

Website launch

Prepared for: The review team

Deadline: Friday, 18 October

PROJECT BUDGET

Design and content	USD 1,200
Testing and handover	USD 300

Total: USD 1,500

Review notes

Please review the deadline and budget before approval.

Review checklist

1. Confirm the project deadline.
2. Check the proposed budget.
3. Add a note for the author.
4. Save and review both pages.

A second page to practice navigating and annotating.